

Mandatory Documents for New Students

The following documents must be submitted to the San Ysidro School District Preschool Program in order to continue processing your child's preschool application. Please scan or take photos of the required documents and email to eugenia.teodoro@syzdschools.org. In the email, please include your child's last name in the Subject of the email.

Family Income – All income documents that apply **must be dated within 30 days prior to the date of enrollment**. When both parents are working, we need proof of income for both parents. Income includes, but not limited to:

- Paystubs (to equal 4 consecutive weeks)
- Cash Aid Letter
- Child Support
- Notification of money received for the care of other children in the home (Foster)
- Self Employed – List of Profit and Loss from Business (Schedule C) for previous month
- ⑩ Disability Check Stubs/Letter
- ⑩ Unemployment Check Stubs/Letter

Family Address – Any two of the following documents is acceptable and **must be dated within 30 days of enrollment**.

- Utility Bill (service to the house)
 - Water
 - Gas & Electric
 - Cable/Internet
 - House Phone Bill
- Rent Contract with Current Rent Receipt (Must be together)
- Mortgage Bill - Property Taxes - HOA

Family Size – To establish family size we need proof of each child (in your family including a student being enrolled) living in the home, 18 years and under. Documentation must indicate the relationship of child to parent.

- Birth Certificate
- Foster Placement Document
- Legal Documentation (Adoption)

Student Immunization Record – Please submit the most updated immunization record.

Your student must have ALL state required immunizations/dosages for preschool. If a student does not have all required immunizations, they will not be enrolled.	
Polio	3 doses
DTP	4 doses
MMR	1 dose
HIB	1 dose
Hep B	3 doses
Varicella	1 dose or if had disease a Medical Exemption form with Health Clinic Stamp
TB Clearance	Valid for 4 years only. MUST HAVE AT THE TIME OF ENROLLMENT.

Student Physical Examination - Documentation must be stamped by the Health provider and show the date the exam was completed. Physical exam must be less than one year from the child's school start date.

Student IEP - If your child is currently receiving Special Education Services bring the last copy of IEP.

Court/Legal Documentation

- Official Court Documents (Custody Papers ~ Divorce Papers)
- Official Restraining Orders
- Foster Placement Documents

Parent Identification

- Driver's Licenses - Identification Card - Passport Book/Card - Any Government Issued ID